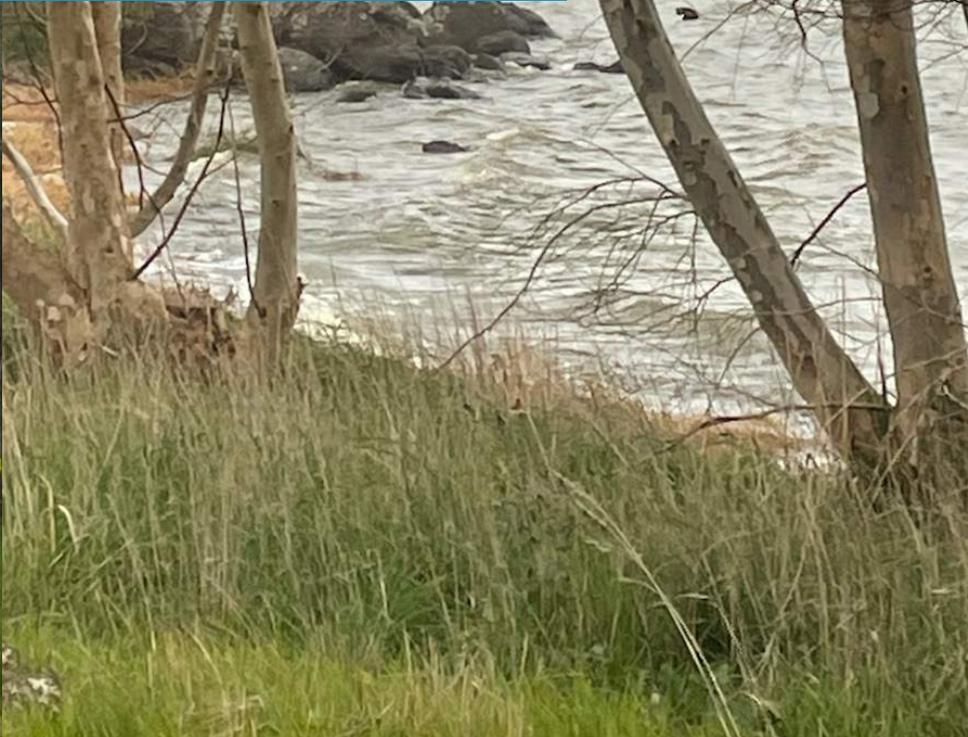




# 2020-2021 annual report



**LAKE BOLAC BUSH  
NURSING CENTRE**

# our vision

A healthy and empowered rural community

# our goal

To provide a vibrant, patient-centred health service that enhances quality of life through:

- **Engaging** closely with our community and responding to community needs
- **Educating** and empowering our community and staff to live healthier lives
- **Caring** for people and connecting them with appropriate specialist services
- **Partnering** with other health organisations, government departments, industry sectors and community groups to achieve collective impact
- **Adapting** proactively to health system reform and embracing technology to ensure sustainable services for future generations

2020-2021

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# acknowledgment of traditional custodians

The Lake Bolac Bush Nursing Centre is located on the land of the Djab Wurrung people.

We at the Lake Bolac Bush Nursing Centre acknowledge the Traditional Custodians of the land on which our Centre operates, and pay our respects to their Elders – past, present and emerging.

LBBNC celebrates the continuing culture of the Djab Wurrung people and recognises and values the contributions that Aboriginal and Torres Strait Islander people make in our society.



# our community

The Lake Bolac Bush Nursing Centre has played a major role in the health care of residents of Lake Bolac and surrounding districts since 1928. Our Centre services the townships of Lake Bolac, Wickliffe, Westmere, Nerrin Nerrin, Mininera, Streatham, Woorndoo and surrounding districts, covering 1,800 square kilometres.

Lake Bolac is a small town located between Dunkeld and Ballarat within a rich cropping, sheep and cattle area in the west of Victoria.

At the 2016 census, Lake Bolac and the surrounding area had a population of 330.

The Lake Bolac town centre features a collection of shops and a few historical buildings centred around the junction of the Glenelg Highway and Montgomery Street. There is the Lake Bolac Hotel, which was built out of bluestone in 1862, and the town's memorial hall which dates back to 1922.

The primary attraction in Lake Bolac, known locally as the "home of aquatic sports", is the 1460 hectare freshwater lake which shares its name with the town. Historically noted for its abundance of eels during the autumn rains, the lake is ideal for boating, while fishing and camping are popular along its 20 kilometre shoreline.



# who we are



Lake Bolac Bush Nursing Centre is funded by the Department of Health to provide a broad range of health care services, helping the community to access care locally and stay in their homes longer.

Services include clinical assessment and management of acute medical presentations; district nursing; first line emergency response in partnership with Ambulance Victoria; palliative care; post-acute care for people discharged from hospital; wound care; hospital in the home; and immunisations.

The Centre has a partnership with East Grampians Health Service with weekly visiting Allied Health clinicians providing accessible primary health care to a community that would otherwise need to travel fifty kilometres to Ararat.



# president's report

Over the last 12 months we have remained committed to our purpose of providing a broad range of easily accessible health care services to our community. As the Delta variant continues to surge, the services and support provided by our team to the community will continue to play a pivotal role in the well-being of our community.

On a personal note, I am humbled by and proud of the outstanding performance of our team who, in the face of extraordinarily difficult circumstances, have continued to operate with vigilance, professionalism and resilience during the COVID 19 pandemic. I would like to thank every member of our team for their contribution this year, and I would particularly like to thank our CEO, Jan Milikin, for her leadership, commitment, and dedication to the Centre. Jan's willingness to offer support and practical assistance to other Centres exemplifies the vital role Bush Nursing Centres occupy in rural and remote areas.

Of particular note was the Centre's willingness and ability to provide front line services despite the restrictions imposed due to the pandemic.

The number of client visits remained strong as the Centre adapted to limitations on gatherings, and developed innovative ways to deliver services. The vaccination clinics in particular were very successful and provided easy access to vital medical services to our community.

Relationships, and maintaining relationships, became a focus for us this year, as we explored and developed new ways of connecting and supporting each other. We continued to strengthen our relationships with other primary care organisations in our area, and our focus on inclusivity will be a significant area of activity in the coming months.



# president's report

Many of our initiatives and programs for this year have been rescheduled, however our plans to expand and improve our buildings and environment are moving forward. Funding and planning for additional security, an internal refurbishment and the creation of an outdoor space are completed, and work is due to begin this year. The outdoor space will become particularly useful and useable as an outdoor gathering area when restrictions allow. We are also exploring exciting expansion options and are working with the Ararat City Council to facilitate these plans.

We welcomed Mr Mal Sanders to the Board this year. Mal is the Senior Manager for Regional Partnerships at Regional Arts Victoria, a member of the Advisory Committee of Deakin University's Cultural Management Program, and the Arts Crafts and Cookery Committee of the Royal Agricultural Society of Victoria. Mal's experience and background are a welcome addition to the Board, and we look forward to working with him.

I thank our staff, board members and clients for their on-going support during the uncertainties of the past year.



**Lisa Wills**  
President  
Board of Management



# ceo's report

What an incredible year we have had. I don't know about you, but to say the term 'information overload' would be to understate the experience of working in health care this past year. Kudos to everyone who has held rank, from politicians to everyone else; it hasn't been easy. I have found myself challenged on many levels. Tiredness (decision fatigue), worry (elderly parents), concern (home schooled grandies), and keeping a rural community as safe as possible with heightened infection control measures at the Centre, to name a few. The team at LBBNC have been brilliant to say the least. We have been 'COVID alert' together, and have looked after each other in sensible ways. We have mostly agreed on the safe measures that were, and are activated during lockdowns. This has been very positive and made it a lot easier to make decisions.

This year we start a new season of hope and forward-thinking as we enter a brave new COVID-safe world. The development of the vaccines (all) have been nothing short of amazing. Thank God for scientists, epidemiologists and medical experts, is all I can say. How they have navigated this pandemic is praiseworthy.

The Department of Health have really been under the pump, but have risen to the challenge as well. Maybe too well. My head/brain actually hurts some days from reading the daily updates and changes that herald COVID ACTIVE ... yellow highlights, to more sedate updates when the virus hides for a while. Make no mistake, this pandemic will change the way we live and work forever.

Thank you to everyone who has done their bit in trying to be COVID safe compliant. It makes an enormous difference. While I write this I have just been informed that a Nepali friend who runs an orphanage in Pokhara, Nepal lies in an ICU with COVID. She is very sick. Many of the children and staff are also sick. This disease, when allowed to run rampant, will wreak havoc. Nepal has a similar population to Australia (30 million), and has now experienced 10,000 deaths with 700,000 infections. They are in lockdown with little hope of containment as people continue to come and go from India. I have confidence with the vaccination rollout



here, that Australia will never experience such trauma and devastation to so many people.

# ceo's report

A big thank you to our staff who have raised their expectations yet again of what our community needs. Flu and COVID clinics have been a priority. The nursing staff have upskilled their Immunisation status to provide the COVID vaccines locally. More study! This on top of the annual Remote Area Nurse modules and competency testing is a big ask. But there have been no complaints. Administration duties have also been escalated with the many notices and liaisons with other health services regarding clinics. Lastly, our Environmental Officers (cleaners) have also risen to the task of increasing cleaning from twice weekly to daily. The clinic has never been cleaner. Well done everyone.

To the Board of Management: a huge thank you for the support and understanding that this past year has required. We are indeed a lucky community to have such dedicated community members.

Special thanks to our President Lisa for guiding the ship through some pretty turbulent times with Corona waves buffeting from all sides. Steadfast and sensible are words to describe her!

Much gratitude must also go to our partners in crime...sorry health. East Grampians Health Service continue to support and provide Allied Health services (when we're not in lockdown).

Ambulance Victoria have been incredibly supportive this year and we value their contribution in keeping us up to date and competent with emergency nursing. We have established a new partnership with RFDS for Mental Health support.

Finally, to the Department of Health for their funding, support and guidance during this pandemic. Like I said, it has not been easy.



A handwritten signature in black ink that reads "Jan".

**Jan Milliken**  
Chief Executive Officer



# treasurer's report

The 2021 Financial Year has certainly been an interesting one, with the impacts of COVID 19 impacting every business and community in one way or another. The LBBNC continues to successfully navigate its way through these challenging times and the 2021 financial statement prove a positive result.

Income for 2021 was up 13% on the previous year, with additional funding from the Department of Health, as well as grant income, donations, and other project income. The large surplus profit is due to other income reported as a result of COVID19 government assistance including Jobkeeper and cash flow boost payments.



Operating expenses are also up from the previous year by 10.6% which is mainly due to wages and consultancy increases.

The financial statements for the 2021 financial year have been prepared and audited by Mulcahy & Co, the auditor's report declares that the financial statements represent a true reflection of the financial position and performance of the organisation.

It is a credit to Jan, Mopsy and the team at the LBBNC that the centre continues to operate successfully and remain financially strong in such challenging times.

A handwritten signature in black ink, appearing to read 'D. Stacy'.

**Davina Stacy**  
Treasurer



# board of management



**Lisa Wills**  
President  
Safety & Quality



**Christopher MacRae**  
Vice President  
Community Engagement



**Dr David Hucker**  
Junior Vice President  
Finance & IT



**Davina Stacey**  
Treasurer  
Finance & IT



**Kaye Blackburn**  
Secretary  
Community Engagement



**Sean Duggan**  
Clinical Representative  
Community Engagement



**Collette Dawson**  
Consumer Representative  
Safety & Quality



**Malcolm Sanders**  
Member  
Safety & Quality



**Mark Veale**  
Member  
Finance & IT

# staff



**Jan Milliken**  
Chief Executive Officer



**Pam Macdonald**  
Clinical Nursing Coordinator



**Helen Bubb**  
Clinical Nursing Coordinator



**Heather Phillips**  
Registered Nurse



**Mopsy Laidlaw**  
Finance Officer



**Therese Jess**  
Remote Area Nurse



**Fiona Meek**  
Remote Area Nurse



**Kirsten Walker**  
Remote Area Nurse



**Briony Blake**  
Planned Activities  
Group Coordinator



**Gillian Fraser**  
Operations, Projects and  
Strategy Coordinator



**Caitlyn Boyce**  
Remote Area Nurse



**Tara Boyce**  
Remote Area Nurse



**Carmel O'Brien**  
Cleaner



**Sharyn MacLeod**  
Cleaner

# staff

"I enjoy working with the friendly staff of LBBNC, who are so caring and professional. They have a great passion for providing local healthcare to our wonderful rural community." Kirsten

"The LBBNC is a wonderful and rewarding place to work and provides such a valuable service to the local community."  
Mopsy

*"I love working for an organisation that has such a positive impact on the local community."  
Lillian*



"It's great to be part of a team that respects, supports and engages with its community." Helen

"It has been a privilege to work with so many wonderful members of our community, and with caring, professional staff over the past 21 years."

Briony

*"I love coming into work to such a happy, welcoming environment."  
Sharyn*



"Working at LBBNC provides my professional life with meaning and purpose from the holistic focus of healthcare, and nursing in particular. You get to connect with the community in a very personal manner that goes beyond most aspects of delivering a healthcare service." Jan

*"The service to the community with the diversity of nursing skills required to manage whatever we encounter. The autonomy as a clinician is rewarding" Heather*

"I feel privileged to be a staff member of LBBNC and to work with such professional staff each day. Supporting our community has been a source of pride to me over the years." Pam

*"It is a privilege to be a part of the Lake Bolac community and to work with such a professional, caring team at LBBNC." Therese*



# education and training

The Centre continually strives to improve the quality of health care provision. Training is undertaken by all employees in areas that influence the safety and quality of care, and where there is good evidence of how to provide better care.

Training needs are identified in line with the National Safety and Quality Health Service standards and service provision requirements. Employees are provided with a letter outlining annual training requirements and training is delivered in a variety of formats including on-line, face-to-face, written workbooks and skills based competency assessment.



## achievements

All clinical, administrative and support services staff completed training on:

- Infection Control Training – COVID 19 (Australian Government DoH – on line)
- Vaccine and Cold Chain Management (Primary Health Network – video)
- Bullying and harassment for employees (Ballarat Health Services online training portal)
- Manual tasks for workers (Ballarat Health Services online training portal)

In addition, all (100%) clinical staff completed infection control training covering:

- Hand hygiene
- Standard precautions
- Transmission based precautions
- Personal protective equipment

# education and training

**5** Registered Nurses (55 %) completed online Medication Safety training comprising 7 modules and 2 case studies (4.5 hours).

**9** Registered Nurses (100 %) completed annual training in the provision of first line emergency care in the event of a medical or trauma emergency and demonstrated competence in accordance with the training and Remote Area Nurses Emergency Guidelines (RANEG) – 50 hours – enabling the provision of emergency care (including administration of medications) to patients when no medical practitioners are available.

**4** Nurse Immunisers (100%) completed the COVID 19 vaccination training program – 8 modules completed online (6 hours) – enabling the provision of COVID 19 vaccination clinics at the Centre.



## accredited training

**3** employees completed Mental Health First Aid

**2** employees completed HLTAID009 Provide cardiopulmonary resuscitation

**1** employee completed HLTAID003 Provide first aid

**1** employee completed HLTAID014 Provide advanced first aid

**1** employee completed HMF701 Agricultural Health and Medicine

## upskilling to formal qualification

**1** Registered Nurse upskilled Immunisation (Nurse Immuniser) – The University of Melbourne.



# our history

## 1928

### Bush Nursing Centre formed



Early in 1928 a public meeting was organised by President of the Red Cross Branch, Mrs George Murray, with the view to establishing a Bush Nursing Centre in Lake Bolac.

Miss Gillies, Superintendent of the Bush Nursing Association of Victoria, attended the meeting and a Committee was formed to canvas support for a Centre. The area canvassed was from Wickliffe to Mininera.

By September 1928 a Centre had been formed with Mr Hugh O'Rorke, the first President. In 1933 a weatherboard 'shack' was rented for 2/6 per week. This 'shack' was located in Montgomery Street next to the present Bush Nursing Centre. The building had previously been used as a fruit shop. The building was later demolished.

## 1937

### Bush Nursing Centre Cottage opens



In July 1937 tenders were called for construction of a new Bush Nursing Cottage on the Glenelg Highway. Mr F. Seiver, Mortlake was the successful tender.

Work commenced in August and the Cottage was built at a cost of £600. It was officially opened by the Secretary of the Victorian Bush Nursing Association, Sir James Barrett, on 20 December 1937. This now provided much improved accommodation for the Bush Nurse.

During the 1930s, annual band recitals were held at the lake to raise funds for the Bush Nursing Centre.

This cottage is now a privately owned residence.

# our history

## 1957

### The third Centre opens



In 1957 the Premier of Victoria, Henry Bolte, opened a new Centre in Montgomery Street opposite our present Centre. It comprised of four rooms and a sunroom with accommodation for the Bush Nursing Sister incorporated. Landscape windows overlooked a fine view of the Grampians.

It was built at a cost of £6,000 of which £2,500 was raised locally.

President of the Centre at this time was Leo O'Rorke and the first nursing sister in the new Centre was Sister Barry.

This Centre remained in use until 1999 and is now a privately owned residence.

## 1999

### Our present Centre opens



The present Centre opened in 1999 built on donated land in Montgomery Street. It was built at a cost of \$600,000 of which \$100,000 was raised locally.

In 2009 a further addition was added which included a large exercise and fitness room and an expanded kitchen area.

Today's modern and functional Bush Nursing Centre is a stark contrast to its humble beginnings almost 100 years ago.

# strategic plan

LBBNC's strategic plan has guided the organization over the past 4 years with a focus on the 5 key areas listed below.

The key areas have been:

**Engaging** closely with our community (providing the day to day service provision)

**Educating** and empowering our community and staff to live healthier lives (embracing new vaccines etc.)

**Caring** for people and connecting them with appropriate specialist services (increased telehealth)

**Partnering** with other health organisations, government departments, industry sectors and community groups to achieve collective impact (clinical governance)

**Adapting** proactively to health system reform and embracing technology to ensure sustainability.



The above combined approach has seen the organisation obtain grants to help achieve each of these goals. In the years to date we have been able to secure grants to obtain:

- Solar system (adapting, sustainability)
- New generator (partnering, risk)
- New PAG vehicle (engaging, caring)
- Improved security systems allowing locked clinical areas (caring, OH&S)
- New I.T. server to provide upgrades for the ever the increasing need for relevant software systems (Adapting)

As we look to the future, LBBNC will develop a new strategic plan that will include aspects of 'a COVID safe environment' amongst other new and exciting initiatives.



# quality and safety

The purpose of the Quality and Safety Committee is to maintain oversight and assist the Board in fulfilling its accountabilities in the clinical aspects of the National Safety and Quality Healthcare Setting (NSQHS) standards for clinical governance.

The Quality & Safety Committee usually meets every two months, however, in the financial year of 2020/2021 only four Quality and Safety meetings took place due to COVID-19 restrictions.

The agenda for Q&S meetings always includes the following topics for discussion:

- Associated tasks from other committees
- Registers: Audit; Training; Incidents, Near Misses and adverse events; Improvements; Risk; Feedback; OH&S; Documents; HR; Consumer Engagement; Asset; and Compliance.
- Governance
- Partnering with consumers
- Infection prevention and control
- Medication safety
- Comprehensive care
- Communicating care
- Deterioration of health

**10**  
**formal**  
**compliments**

received as recorded on the  
Compliments and Complaints  
Register

**2** **suggestions**  
made as recorded on the  
Compliments and Complaints  
Register - both actioned  
immediately

**29** **improvements**  
made as recorded on the Continuous  
Improvement Register



# community engagement

Our Statement of Commitment is:

**Lake Bolac BNC values the uniqueness of all people and the diversity of all cultures. We want to encourage you to be involved in any of the services that we offer. We welcome suggestions for service improvement.**

Due to the various lockdowns, Community Engagement meetings, which are usually held quarterly, were only able to take place three times in the 2020/2021 year. The meetings took place in October 2020, February 2021, and April 2021.

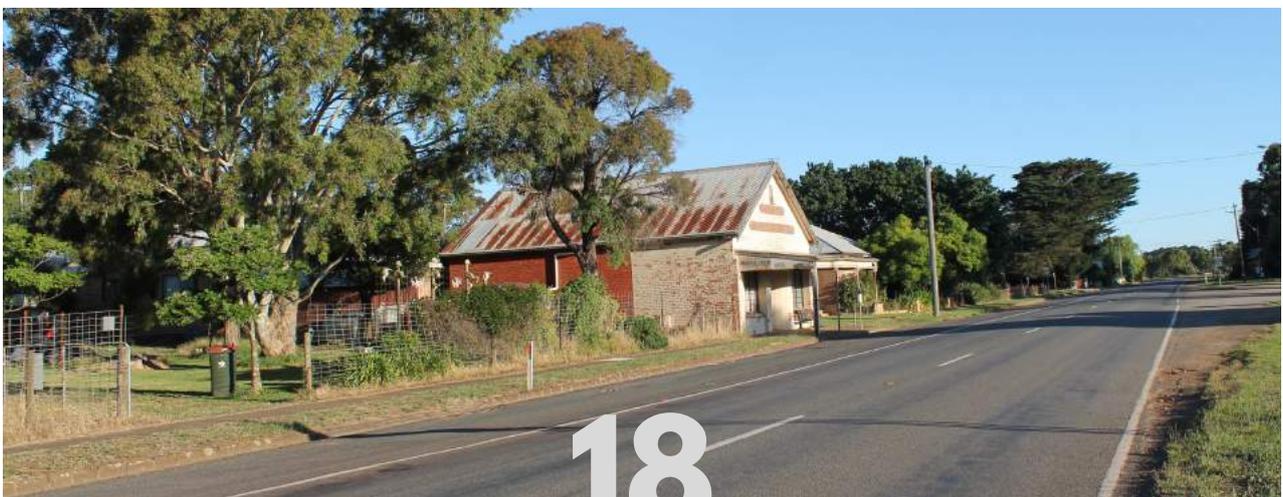
The topics discussed at the meetings included improving the content on the LBBNC Facebook page and creating a more user-friendly, professional website. Both these matters were dealt with by our Operations, Strategy &

Projects Coordinator, Gillian Fraser, who started at the Centre in early February.

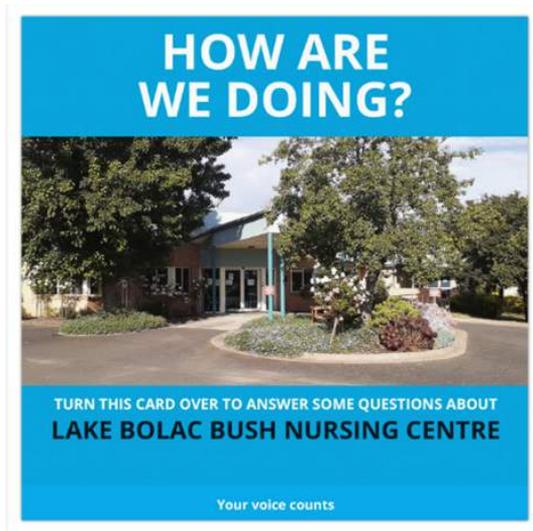
At the beginning of 2021, the committee discussed the growing number of new residents to the district and the importance that newcomers to the area are made aware that the Lake Bolac Bush Nursing Centre exists. New brochures have been designed for the Centre with up to date information about the services we offer.

In March the BNC ran a two-day Mental Health First Aid workshop which was well-attended, however, COVID-19-related lockdowns have prevented further skills sessions to be offered to the community.

Our consumer representatives are currently Jill Broderick and Wayne Fleming.



# client feedback



## 1 what are we doing right?

Providing healthcare to the community, e.g. dressings, wound care, heart healthcare, equipment hire, pathology, COVID19 vaccination clinics, exercises, allied health

Providing professional services in a warm and supportive environment. Links with our GP ensures great care

Very good follow-up of phone consultations with Ballarat GP

**You are always so friendly and cheerful**

Meeting community needs

**Good PR with clients always**

District nursing to those who need it. Emergency service when required

*You show care, concern and are approachable*

**Always a smile and very assuring**

**Very competent and professional staff**

**What the Centre is doing at present**

**Nothing is too much trouble**

Communications, staff & qualifications. COVID hygiene

**Everything Vaccinations**

Providing health services to the community

Local vaccinations, taking blood samples, blood pressure checks

Service and a will to be helpful

All services we use are done well, no hesitation in using the clinic's services

**Great job during COVID! Love the pathology service, MHN visits & immunisations**

*Well organised*

Highly skilled RANS and paramedics.

*Pretty well everything*

*All good*

Very reassuring. Leading by example in fight against COVID. Masks, temp testing, hygiene, QR, vaccination clinics, etc

Everything; staff are fantastic. Services offered are great for the community.

*Looking after our health and wellbeing*

Your staff are very knowledgeable. I feel confident that there is a good local health support available for my family

**Everything**

*Great service*

# client feedback

## 2 how can we improve?

Promote more of what is offered

*Avoiding a doctor*

*You are doing well as is*

You can't

Open on the weekend

Keep agitating to get parking area out the front completed by the council.

*I think the services I use here are excellent*

*Seek more government funding*

Ensure improvement of service provision is aspired to

*All good*

More of the same

More allied health services

You can't

I think the BNC is often thought of as an "oldies" centre. Perhaps some services could be aimed at younger people in the future?

Fix the tight parking and customer vehicle access

More classes

*Nothing to be done to improve*

You are all doing a great job. Stop fishing for compliments!

If the centre could provide other allied health (e.g. chiro) and GP, that would be the icing on the cake

Retirement units

Have a doctor available

Continue looking for a doctor. Speak to wider community regarding membership to the Centre, e.g. new-comers to the town/district



# client feedback

## 3 what would you like us to do in the future?

*More exercise classes*

*Stay the same*

Get us a doctor  
Open on the weekend

You know you are doing a great job; just keep up the good work

*Stay open and continue to provide this awesome service*

**More services available for the elderly - support to stay at home, home help, incontinence support, nursing visits**

*Continue in a likewise manner*

*More health promotions*

Keep up the good work

Stay open as it is a wonderful local service

More promotion of services offered

*Continue to provide the excellent care to the community*

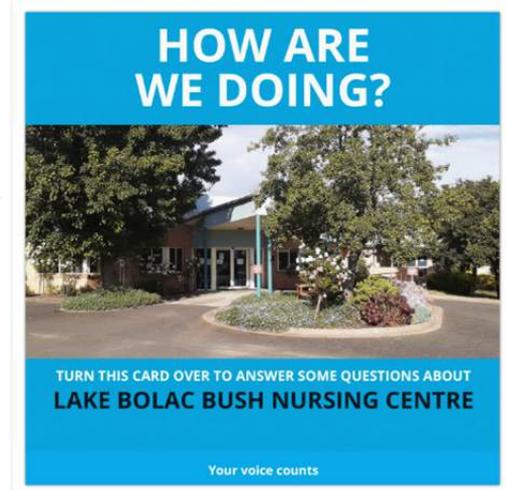
More of the same

*Aged care units behind the centre*

Nothing. A great service.

*Continue providing a great service.*

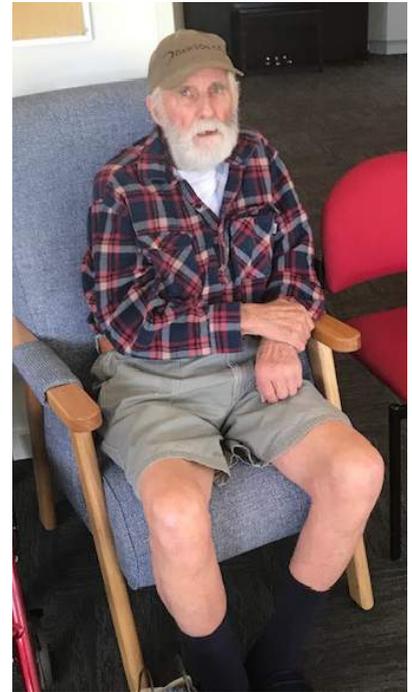
**More community activities when COVID restrictions lift**



**keep us alive!**

Replace dead tree in foyer

# our consumers



# our consumers

Back in 2002, Edith Coombe and her husband Cookie moved from the Northern Territory to Wickliffe, 13km west of Lake Bolac. Edith and Cookie live behind the old General Store, which Edith describes as “the CBD of Wickliffe”. Edith uses the old store as a studio for her sewing and knitting, among other projects.

Edith and Cookie started attending the Lake Bolac Bush Nursing Centre as soon as they moved to Wickliffe, and have been extremely grateful to have such a facility within reach. Having both had serious illnesses, they have used many of the Centre’s services including district nursing, post-acute care, clinical nursing. Edith loves attending exercise classes from which she has felt an enormous amount of benefit and has been able to connect with people from the area. She is particularly impressed with the big exercise room at the Centre and the exercise equipment available.



During lockdown, like many others, Edith has felt isolated and scared. However, she has received comfort and reassurance from the nurses and staff at the Bush Nursing Centre. Edith knows that she can phone the Centre when she has a concern, and that steps are being taken to ensure she stays in her own home.



Without the Lake Bolac Bush Nursing Centre, Edith feels that it would be terribly inconvenient to receive health care. She loves the ambience of the Centre and how kind and friendly the staff are. She said, “As soon as you walk in, there’s someone nice there to greet you.”

# our consumers

Arriving in 1856, Hugh “Boss” McMaster’s ancestors were some of the first settlers in Lake Bolac. Boss is in the fourth generation of McMasters in Lake Bolac and after selling his farm a few years ago, he now lives right by the lake, only 2 minutes’ drive from the centre of town.

When Boss first got married, he and his wife lived in the house on the Glenelg Highway from where the Lake Bolac Bush Nursing Centre operated from 1937 to 1957. Boss can remember taking his children to the Lake Bolac Bush Nursing Centre when it was located opposite the current Centre on Montgomery Street, which is now a private residence. According to Boss, the nurse at that time was as good as a doctor.



Boss still uses the Lake Bolac Bush Nursing Centre for things like blood tests and exercise classes and says he can’t think of where he would be without it. In fact, Boss doubts he would still be alive were it not for the Lake Bolac BNC.

Early this year, Boss was at home when he experienced a persistent pain in the left side of his chest. Boss sensibly took himself straight to the BNC where he was assessed and closely monitored by the Centre’s CEO, Jan Milliken, and Registered Nurse, Heather Phillips. An ambulance was called and Boss was taken to the Emergency Department at Ararat Hospital where an ultrasound revealed that Boss had blood clots in both his lungs and in his left leg. These days Boss says he feels “as good as gold”, and credits the Lake Bolac Bush Nursing Centre with his survival.

What Boss likes about the LBBNC is the good people who work there, in particular the CEO Jan Millken who he describes as “a very good manager”.

“The staff at the Centre always go out of their way to support and help me”, he says.

# allied health

## maternal and child health nurse

Every second Tuesday, the Maternal and Child Health Nurse works from the Lake Bolac Bush Nursing Centre to conduct a series of one-on-one consultations at specific times in a child's early years.

These visits help to identify any issues and concerns so that steps can be taken in early childhood to deal with them.

Our Maternal and Child Health Nurse can:

- provide key age and stage check ups
- give immunisations
- give information, support and advice on a variety of topics including parenting, development and learning, child health, family health and wellbeing, safety, breastfeeding, nutrition and family planning
- monitor the child's growth and development
- help with sleeping, feeding and behaviour problems



- organise parents' groups where parents can get information and have the chance to meet other parents in the local area
- tell parents about other local support services
- organise additional activities based on the family's needs (for example, arranging home visits when the parent is unable to visit the Centre)
- help to contact specialist services if necessary (such as early parenting centres)
- offer additional support and services to families experiencing difficulties.

# allied health

## podiatrist

Every five weeks, podiatrist Ash works from the Lake Bolac Bush Nursing Centre.

Podiatrists are experts in foot, ankle and lower limb health. They can help to prevent, diagnose and treat a wide range of conditions including:

- ingrown toenails
- heel and arch pain
- skin problems
- balance issues
- sprains

They can also treat foot problems that arise from underlying medical conditions such as diabetes and arthritis.

Ash's recommendations might include specific exercises, the use of custom-made inserts for your shoes, or medications to treat skin conditions.



## physio

Physiotherapist Arnold Kwok from EGHS sees patients at Lake Bolac BNC every second Thursday.

A physiotherapist is a healthcare professional that assesses, diagnoses, treats and works to prevent disease and disability through movement and exercise. Physiotherapists are experts in body movement and function. They work with people affected by injury, illness or disability to help them improve the movement and functioning of their body.



# allied health

## remedial massage therapist

Remedial massage is provided at our Centre by private practitioner, Heidi Robinson of Care Remedial.

Those fortunate enough to receive a massage from Heidi describe her as "amazing" and "heavenly". Clients seem to float out of the Bush Nursing Centre after their massage.

Proof of how popular Heidi's massages are is that she is booked up weeks, and sometimes months in advance.

## exercise classes



Over the 12 months from mid 2020 to mid 2021, two one-hour exercise classes were held at the Bush Nursing Centre every Tuesday and Thursday. These classes, run by Kim Hartwich from EGHS, were enjoyed by many "regulars", despite the occasions when participants had to wear masks due to strict COVID-19 preventative measures.

On the few occasions when Victoria was in lockdown, exercise classes were cancelled, much to the disappointment of those who would attend.

Those exercising love the big exercise room and equipment at the Centre.



Remedial, relaxation & pregnancy  
massage

Massage by appointment at the  
Lake Bolac Bush Nursing Centre  
Wednesday - Friday

Book online  
[CAREremedial.com.au/lakebolac](http://CAREremedial.com.au/lakebolac)  
or call Heidi: (03) 901 33775

# clinical care

COVID-19 has once again caused challenges to the provision of care to our community. Our staff and the community have been hyper-vigilant with screening and staying aware of constant changes in the regulations regarding management of the COVID-19 pandemic. We have all had to adapt to mask wearing, checking in, QR codes and snap lock downs which have resulted in cancellations of programs and services at very short notice. This has also affected our preparedness to organise events as planning around the limitations and unpredictability of the pandemic is very difficult. Our community has been understanding and supportive of the Centre under the circumstances and we thank them for this.

Pandemic safety has regulated our practice and we have provided a leading role to our community in

implementation of infection control principals. The focus of the Centre has been to help manage the risks and provide guidance and support to the community to aid moving through the maze of changes.

All clinical services have been maintained following the strict COVID-19 guidelines in line with the Department of Health directives. District Nursing has continued with the approval and consent of our consumers. This has been a vital connection for our clients as many are quite isolated and our visits have provided both welfare checks and social support.

Safety of the community has always been of paramount importance in the provision of effective Primary Healthcare and we have developed systems to support our colleagues to maintain essential health services to consumers. We have supported clients with Telehealth sessions, assisted doctors by performing clinical assessments and liaising with them, and we've also provided screening services and vaccination programs for both Influenza and COVID-19.

number of client  
visits



4437

# clinical care

Partnering with the East Grampians Health Service and the Commonwealth Government, we have administered both the AstraZeneca and Pfizer COVID-19 vaccines to approximately 100 local eligible consumers. This program will continue as we see developments in the provision of the vaccines and the addition of the Moderna vaccine later in the year.

We have continued working with Ambulance Victoria to provide emergency first response services to the local area. During the 2020 /2021 year we attended 20 pager call outs. Several of these required transport of patients via helicopter to major Melbourne hospitals for specialist medical care.

Every year our staff have to prove their competence in providing this level of care by completing comprehensive theory and practical assessments and also attending the 2-day Remote Area Nurse conference. Our Bush Nursing Centre had nine Registered Nurses who successfully completed this qualification this year.

Our team remains focused on continued compliance with the National Clinical Care Standards which underpin our delivery of care and day to day service provision. We continue to work toward success at our next Accreditation Assessment in December 2023.

number of  
emergency  
presentations



20

We would like to thank all the professional and hardworking staff at the Centre for their enormous contributions and efforts during this year. Hopefully we will all be back enjoying activities, our families and communities in the very near future.

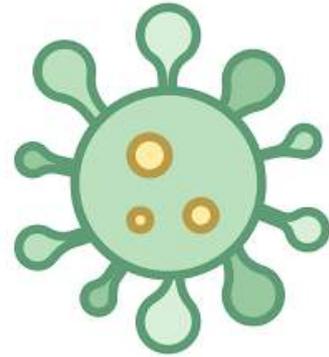
Thank you to Jan and our Board of Management members for their leadership, commitment and ongoing support.

**Pam Macdonald and Helen Bubb**  
Clinical Care Coordinators



# clinical services immunisations

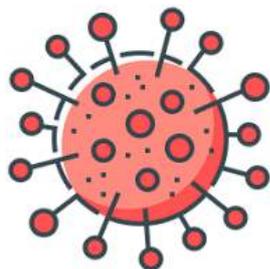
Flu vaccination clinics were held in April & May 2021



**152** influenza vaccinations given in total

54 Private  
98 Government funded

**COVID-19** vaccination clinics were held at LBBNC as an outreach program organised by East Grampians Health Service



**114** COVID-19 vaccinations given in total

Two Astrazeneca clinics were held in April and May  
**86 doses administered**

Two Pfizer clinics were held in May and June  
**28 doses administered**

# in the news

The Lake Bolac Bush Nursing Centre has featured in the Ararat Advocate a number of times, thanks to Karen McIntyre: a member of the Centre and regular contributor to the Ararat Advocate.

Thanks to Karen's interest in and support of the LBBNC, readers of the Ararat Advocate are kept up to date on the Bush Nursing Centre's health promotions and events.

## *The Ararat* **Advocate**

Friday, October 9, 2020 THE ARARAT ADVOCATE 9

### Pink Ribbon Day activities at Lake Bolac



*Planned Activity Group member, Brigitte Morrissey, wears her pink mask ahead of Pink Ribbon day at Lake Bolac*  
By Karen McIntyre.

**THE Lake Bolac Bush Nursing Centre is hosting their annual "Pink Ribbon Day" with a new COVID imposed format.**

This year the participants are being asked to dress in pink with a mask and practise social distancing, whilst enjoying a morning tea supplied by the centre.

Prizes will be raffled and entry by donation will support fundraising for breast cancer.

Registered Nurse, Pam McDonald, urged people to book.

"Numbers will be restricted due to COVID guidelines so bookings are essential by calling the centre on 5355 8700," she said.

The Bush Nursing Centre has been operating in Lake Bolac for over 90 years and according to Nurse and Administration Officer, Heather Phillips, said service levels have been maintained through the pandemic.

"We have been providing an excellent health service for the community throughout the pandemic, with no cut in hours of work. We offer support and a strong COVID hygiene message to help keep our community safe," she said.

There is a very high level of qualified care offered at the centre with eight accredited Remote Area Nurses and two casual nurses, as well as four support staff. The facility is run by a volunteer Committee of Management that is currently seeking applications for a position on the Board. Nominations are being received until 9th October.

The Annual General Meeting will also have a COVID-19 twist as it will be conducted via Zoom video conference on Wednesday 21st October at 7.30pm.

Mal Sanders from Regional Arts Victoria will be the guest speaker and to join the meeting participants are being asked to contact the centre and an email link will be provided.

*Lake Bolac Bush Nursing Centre has been working hard to keep residents safe during the pandemic.*

## Oaks Day excitement in Lake Bolac

SAVOURIES, sweets, sweeps, and plenty of style was on the cards when the ladies of Lake Bolac celebrated Flemington's Oaks Day Races recently.

The Bush Nursing Centre function room was decked out with horse-themed decorations, a large screen to watch the action and a delicious luncheon, making an entertaining afternoon for all.



Irene Meek from Lake Bolac looked pretty in pink.



Lou Price from Willaura was happy for a relaxing afternoon.



Claire and Briony Blake from Lake Bolac – comparing their fascinators.



Nancy Baker from Westmere and Jessie McLean from Streatham were keen to watch the horses.



Winner of the Best Hat Colette Dawson from Nerrin-Nerrin celebrating with Jan Millican, LBBNC Nurse Manager.



Lake Bolac residents Helen and Yvonne Gray, Jill Broderick and Judy Aldous toasting a successful race day.

## Youth mental health training program comes to Lake Bolac

Friday, March 12, 2021 THE ARARAT ADVOCATE 7

A FREE, two-day mental health first aid program will be held at Lake Bolac Bush Nursing Centre later this month.

The program aims to give people the skills to recognise and provide initial mental health help.

The program is funded by 'Mellow in the Yellow', while the trainers will come from Wimmera Primary Care Partnership.

Mellow in the Yellow committee member, Mick Morgan, said the program is very comprehensive.

"It covers a lot of mental health issues and is a guide to help people pick up the changes in others early and help them to get some support," he said.

"The longer the problem lasts the worse it gets." Mellow in the Yellow is an annual fundraising event, set in the middle of a flowering canola crop in a surprise location. It raises funds for farmer health and farming communities, with the committee centred around Tatyoon.

Lake Bolac Bush Nursing Centre clinical support nurse Heather Phillips said the centre was pleased to host the program.

"We're quite excited because we got a call from Mellow in the Yellow saying they were putting some funding towards the program if we'd like to host it," she said.

"It's a great opportunity for community members to have some training in an important

area. "It's very accessible to them; it's close to home and it's free of charge," she said.

Although the program is promoted as a two-day Youth Mental Health First Aid Course for adults working or living with adolescents the skills are transferrable and relevant across all age groups.

You might have concerns about someone you know or love with anxiety, depression, panic attacks, alcohol misuse, aggressive or risky behaviour, suicidal thoughts, self-harm, recent or past trauma or effects of drug use.

"The course provides people with the confidence and skills to initially support someone with a mental health concern," Heather said.

"Most of us are trained or know what to do for a physical first aid emergency, but having the confidence to have a conversation about mental or emotional health can be very valuable too, and you don't have to work in this field for it to be beneficial to you or those around you," she said.

Mellow in the Yellow is also helping fund Wimmera Primary Care Partnership's Rural Outreach Program, which has become closely linked with the mental health first aid programs.

The Wimmera PCP is a health organisation made up of 28 member agencies, including local government, welfare, disability, primary

health care, social services and education.

The Rural Outreach Program provides people with non-clinical responses to any mental health problems they, or someone they know, may be experiencing.

People can contact the program if they have a friend who is struggling with their mental health but is not getting the help they need, then someone from the program will pay them

an informal visit to try and help.

People can access the Rural Outreach Program by phoning 1300 688 732.

The Lake Bolac course will run from 9am to 5pm on Wednesday, March 24, and Wednesday, March 31.

To register, phone Lake Bolac Bush Nursing Centre on 5355 8700 or email office@lbbnc.org.au.



Lake Bolac Bush Nursing Centre Administration Officer Gillian Fraser pins up information on the forthcoming Mental Health First Aid Program.

# community services

## planned activities group

It has been a privilege to work at the Lake Bolac Bush nursing Centre for the last twenty -one years and to work with the local community and the caring professional staff. I have met so many wonderful people during my time at the Centre.

The last year has been extremely difficult. Our Planned Activities Group (PAG) had to completely change the way we operate. During COVID-19 lockdowns, we had to cancel our group lunches, and our outings. It was decided to move to providing a take away meal for the community, and our district nursing clients, one day per week.



number of individual  
contacts for the year  
2020/2021:

428

# community services

## planned activities group



We managed to have our annual Oak's Day luncheon when restrictions had eased, but still with limited numbers, and social distancing.

Our Christmas lunch was another popular event. A big thank you to my sister, Claire, and the Centre staff, including, Sharyn, who managed the day, and the meal, due to my ill health.

One of our staff members went above and beyond, by dressing up as the Easter Bunny for our Easter Lunch this year. Our special event lunches are always well supported by the community and I am thankful for that ongoing support.



We look forward to the future, and returning to outings once again.

I would like to thank my family, the BoM, Lake Bolac Bush Nursing Centre staff, and the community for your support, and encouragement over the last twenty-one years.



**Briony Blake**  
Activities Coordinator



# 2021 annual survey results

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Number of surveys completed and returned from 170 sent out **40**

Total number of people within households that all the surveys came from **93**

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## People in each age group in the household

20 years  
and younger

**16%**

21 to 40  
years

**14%**

41 to 60  
years

**13%**

61 years  
and older

**57%**

Males / females in the  
household

Male

**47%**

Female

**53%**

# 2021 annual survey results

## Country of birth



Australia  
90 (96.8%)



Germany  
2 (2.2%)



New Zealand  
1 (1.1%)

**100%**

of respondents and those in  
their households speak English  
at home

No one living in the  
households surveyed  
require an interpreter

**1** person is new  
to Lake Bolac  
& district

**1** person is from a  
cultural and linguistic  
diverse background

**5** people (5%)  
have a  
disability

# 2021 annual survey results

How people rated the care they receive from Lake Bolac Bush Nursing Centre

78%   
Excellent

15%   
Very good

5%   
Good

2%   
Poor

Do people feel safe in the Lake Bolac Bush Nursing Centre?

yes 39      no 1

Do people think that the service / care was of a high quality?

yes 39      no 1

Do people find it easy to understand the language and delivery we use?

yes 39      no 1

Do people have difficulties accessing health services?

yes 13%      no 87%

Those who replied "yes" stated that they have had difficulties making doctor's appointments

# 2021 annual survey results

## What services have people used at the Lake Bolac Bush Nursing Centre in the past 12 months?

Nurse	78%
Immunisation	75%
Blood / specimen collection	58%
Massage	30%
Pharmacy	23%
Exercise classes	23%
District Nurse	18%
Planned Activities	18%
Health Promotion	18%
Podiatry	13%
Maternal & Child Health Nurse	13%
Physiotherapy	10%
Equipment or room hire	5%
Transport	3%

## What services could people use at the Lake Bolac Bush Nursing Centre in the future?

Nurse	35%
Podiatry	35%
Physiotherapy	30%
Doctor	31%
Exercise classes	28%
Blood / specimen collection	25%
Massage	23%
Immunisation	18%
District Nurse	18%
Pharmacy	18%
Planned Activities	18%
Health Promotion	10%
Dietitian	10%
Equipment or room hire	8%
Diabetic educator	7%
Maternal & Child Health Nurse	5%
Speech Therapist	3%

## How people find out about services at LBBNC

District News	63%	LBBNC calendar	30%
Word of mouth	50%	LBBNC website	15%
LBBNC newsletter	48%	Lake Bolac School newsletter	15%
LBBNC staff	38%	Facebook	5%
Member's email	33%		

# partnerships



Royal Flying Doctor Service  
VICTORIA



East Grampians  
Health Service



# Not-For-Profit - Association Report

Lake Bolac Bush Nursing Centre  
ABN 53 005 882 623  
For the year ended 30 June 2021

Prepared by Mulcahy & Co Accounting Services

# Income and Expenditure Statement

## Lake Bolac Bush Nursing Centre For the year ended 30 June 2021

	2021	2020
<b>Income</b>		
Activities Program (PAG)	3,988	5,381
DHS Operating Grants	584,965	563,526
Donations Received	13,024	3,423
Walwa Relief Project	23,731	-
Grants - Other	30,450	3,352
Nursing Fees	10,971	10,686
Personal Care Fees	858	2,542
Room Rental & Equipment Hire	1,600	2,963
Subscriptions & Memberships	12,807	11,864
Other Income	414	-
Allied Health	1,638	2,076
<b>Total Income</b>	<b>684,446</b>	<b>605,814</b>
<b>Gross Surplus</b>	<b>684,446</b>	<b>605,814</b>
<b>Expenditure</b>		
Accountancy & Auditing Fees	4,295	4,286
Activities	6,025	6,384
Advertising	576	382
Bank Charges	453	444
BOC Rental	1,257	950
Catering Expenses	1,417	1,522
Cleaning	1,158	1,390
Computer Expenses	4,397	6,146
Consultancy Fees	14,160	5,334
Electricity	7,949	6,364
Employees Checks	71	753
Freight & Cartage	460	-
Gas	72	72
Insurance	1,802	1,352
Medical Supplies	6,637	7,246
Memberships & Licencing Fees	1,945	1,458
Motor Vehicles	2,881	3,852
Payroll Processing	3,001	1,998
Postage	324	247
Printing & Stationery	1,971	1,783
Rates & Taxes	2,556	2,359
Repairs & Maintenance	7,383	5,102
Staff Training & Welfare	2,265	3,427
Subscriptions	191	436
Superannuation Contributions	44,569	41,625

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

	2021	2020
Telephone	14,908	11,480
Travelling Expenses	5,751	553
Wages - Admin	44,158	49,626
Wage - Cleaner	24,160	17,279
Wages - Nursing	393,902	353,757
Wages - PCA	25,004	28,368
Waste Disposal	2,295	1,649
Workcover	5,167	4,497
Internet Expenses	10,169	9,202
<b>Total Expenditure</b>	<b>643,329</b>	<b>581,324</b>
<b>Current Year Surplus/ (Deficit) Before Income Tax Adjustments</b>	<b>41,117</b>	<b>24,490</b>
<b>Other Income</b>		
<b>Government Subsidies</b>		
Jobkeeper Payment Received	98,100	18,000
Cashflow Boost	41,320	22,252
Grant - Business Victoria	15,000	-
<b>Total Government Subsidies</b>	<b>154,420</b>	<b>40,252</b>
Interest - Bendigo Bank	4,494	9,582
Profit on Sale of Non-current Assets	1,818	-
<b>Total Other Income</b>	<b>160,732</b>	<b>49,834</b>
<b>Non Operating Expenses</b>		
Depreciation - Motor Vehicles	8,119	9,987
Depreciation - Office Furniture & Equipment	3,346	2,996
Depreciation - Plant & Equipment	8,850	2,219
Depreciation - Plant & Equipment Pooled	285	412
Depreciation - Property Improvements	25,037	25,037
Provision for Annual Leave	3,636	19,858
Provision for Long Service Leave	(54,997)	(277)
<b>Total Non Operating Expenses</b>	<b>(5,724)</b>	<b>60,231</b>
<b>Total Current Year Surplus/(Deficit)</b>	<b>207,573</b>	<b>14,093</b>

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

# Assets and Liabilities Statement

## Lake Bolac Bush Nursing Centre As at 30 June 2021

	NOTES	30 JUN 2021	30 JUN 2020
<b>Assets</b>			
<b>Current Assets</b>			
Cash and Cash Equivalents	2	653,988	513,975
Trade and Other Receivables		858	2,200
<b>Total Current Assets</b>		<b>654,846</b>	<b>516,175</b>
<b>Non-Current Assets</b>			
Land and Buildings	4	552,391	577,428
Plant and Equipment and Vehicles	5	116,324	79,714
<b>Total Non-Current Assets</b>		<b>668,715</b>	<b>657,142</b>
<b>Total Assets</b>		<b>1,323,562</b>	<b>1,173,317</b>
<b>Liabilities</b>			
Current Liabilities	6	13,409	19,652
Other Current Liabilities	7	156,191	207,276
<b>Total Liabilities</b>		<b>169,599</b>	<b>226,928</b>
<b>Net Assets</b>		<b>1,153,962</b>	<b>946,390</b>
<b>Member's Funds</b>			
Capital Reserve		1,153,962	946,390
<b>Total Member's Funds</b>		<b>1,153,962</b>	<b>946,390</b>

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

# Notes to the Financial Statements

## Lake Bolac Bush Nursing Centre For the year ended 30 June 2021

### 1. Summary of Significant Accounting Policies

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Reform Act 2012. The committee has determined that the association is not a reporting entity.

The financial statements have been prepared on an accruals basis and are based on historic costs and do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements.

#### Property, Plant and Equipment (PPE)

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all PPE is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

#### Impairment of Assets

At the end of each reporting period, the committee reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised in the income and expenditure statement.

#### Employee Provisions

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee provisions have been measured at the amounts expected to be paid when the liability is settled.

#### Provisions

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

#### Cash on Hand

Cash on hand includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

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These notes should be read in conjunction with the attached compilation report.

## Accounts Receivable and Other Debtors

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from donors. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

## Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

If conditions are attached to the grant that must be satisfied before the association is eligible to receive the contribution, recognition of the grant as revenue will be deferred until those conditions are satisfied.

All revenue is stated net of the amount of goods and services tax.

## Leases

Leases of PPE, where substantially all the risks and benefits incidental to the ownership of the asset (but not the legal ownership) are transferred to the association, are classified as finance leases.

Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for that period.

Leased assets are depreciated on a straight-line basis over the shorter of their estimated useful lives or the lease term. Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

## Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the assets and liabilities statement.

## Financial Assets

Investments in financial assets are initially recognised at cost, which includes transaction costs, and are subsequently measured at fair value, which is equivalent to their market bid price at the end of the reporting period. Movements in fair value are recognised through an equity reserve.

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These notes should be read in conjunction with the attached compilation report.

## Accounts Payable and Other Payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

	2021	2020
<b>2. Cash on Hand</b>		
Business Cash Management Account	239,398	105,117
BB Easy Money Account	2,119	880
BB Term Deposit Acc 6184	83,196	82,452
BB Term Deposit Acc 9596	23,729	23,471
BB Term Deposit Acc 7757	101,511	100,603
BB Term Deposit LSL Acc 0156	123,418	122,182
BB Term Deposit SL Acc 9752	80,619	79,269
<b>Total Cash on Hand</b>	<b>653,988</b>	<b>513,975</b>
	2021	2020

## 3. Other Current Assets

	2021	2020
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## 4. Land and Buildings

	2021	2020
Land	15,652	15,652
Buildings	536,739	561,776
<b>Total Land and Buildings</b>	<b>552,391</b>	<b>577,428</b>
	2021	2020

## 5. Plant and Equipment, Motor Vehicles

	2021	2020
Plant and Equipment	81,024	36,295
Motor Vehicles	35,299	43,419
<b>Total Plant and Equipment, Motor Vehicles</b>	<b>116,324</b>	<b>79,714</b>
	2021	2020

## 6. Current Liabilities

	2021	2020
Creditors	-	200
GST	8,001	9,918
PAYG Withholding Payable	5,408	9,534
<b>Total Current Liabilities</b>	<b>13,409</b>	<b>19,652</b>
	2021	2020

## 7. Other Current Liabilities

	2021	2020
Superannuation Payable	6,715	6,439

These notes should be read in conjunction with the attached compilation report.

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	2021	2020
Provision for Annual Leave	50,106	46,470
Provision for Long Service Leave	99,370	154,367
<b>Total Other Current Liabilities</b>	<b>156,191</b>	<b>207,276</b>

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These notes should be read in conjunction with the attached compilation report.

# Statement of Cash Flows - Direct Method

## Lake Bolac Bush Nursing Centre For the year ended 30 June 2021

	2021	2020
<b>Operating Activities</b>		
Receipts From Customers	3,988	5,413
Cash Receipts From Other Operating Activities	903,509	704,901
Cash Payments From Other Operating Activities	(601,865)	(609,011)
<b>Net Cash Flows from Operating Activities</b>	<b>305,632</b>	<b>101,303</b>
<b>Investing Activities</b>		
Payment for Property, Plant and Equipment	(57,211)	(4,545)
<b>Net Cash Flows from Investing Activities</b>	<b>(57,211)</b>	<b>(4,545)</b>
<b>Other Activities</b>		
Other Activities	(108,408)	(10,210)
<b>Net Cash Flows from Other Activities</b>	<b>(108,408)</b>	<b>(10,210)</b>
<b>Net Cash Flows</b>	<b>140,013</b>	<b>86,548</b>
<b>Cash and Cash Equivalents</b>		
Cash and cash equivalents at beginning of period	513,975	427,427
Cash and cash equivalents at end of period	653,988	513,975
<b>Net change in cash for period</b>	<b>140,013</b>	<b>86,548</b>

# Compilation Report

## Lake Bolac Bush Nursing Centre For the year ended 30 June 2021

Compilation report to Lake Bolac Bush Nursing Centre.

We have compiled the accompanying special purpose financial statements of Lake Bolac Bush Nursing Centre, which comprise the asset and liabilities statement as at 30 June 2020, income and expenditure statement, the statement of cash flows, a summary of significant accounting policies and other explanatory notes. The specific purpose for which the special purpose financial statements have been prepared is set out in Note 1.

### The Responsibility of the Committee Member's

The committee of Lake Bolac Bush Nursing Centre are solely responsible for the information contained in the special purpose financial statements, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that financial statements were prepared.

### Our Responsibility

On the basis of information provided by the partners we have compiled the accompanying special purpose financial statements in accordance with the basis of accounting as described in Note 1 to the financial statements and APES 315 *Compilation of Financial Information*.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in Note 1 to the financial statements. We have complied with the relevant ethical requirements of APES 110 *Code of Ethics for Professional Accountants*.

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Mulcahy & Co Accounting Services

300B Gillies Street

Wendouree VIC 3355

Dated: 27/08 / 2021

# Auditor's Report

## Lake Bolac Bush Nursing Centre For the year ended 30 June 2021

### Independent Auditors Report to the members of the Association

We have audited the accompanying financial report, being a special purpose financial report, of Lake Bolac Bush Nursing Centre (the association), which comprises the committee's report, the assets and liabilities statement as at 30 June 2021, the income and expenditure statement for the year then ended, cash flow statement, notes comprising a summary of significant accounting policies and other explanatory information, and the certification by members of the committee on the annual statements giving a true and fair view of the financial position and performance of the association.

### Committee's Responsibility for the Financial Report

The committee of Lake Bolac Bush Nursing Centre is responsible for the preparation and fair presentation of the financial report, and has determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of the Associations Incorporation Reform Act 2012 and is appropriate to meet the needs of the members. The committee's responsibility also includes such internal control as the committee determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation and fair presentation of the financial report, in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, the financial report presents fairly, in all material respects (or gives a true and fair view –refer to the applicable state/territory Act), the financial position of Lake Bolac Bush Nursing Centre as at 30 June 2021 and (of) its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements, and the requirements of the Associations Incorporation Reform Act 2012

### Basis of Accounting and Restriction on Distribution

Without modifying our opinion, we draw attention to Note 1 to the financial statements, which describes the basis of accounting. The financial report has been prepared to assist Lake Bolac Bush Nursing Centre to meet the requirements of the Associations Incorporation Reform Act 2012. As a result, the financial report may not be suitable for another purpose.

Auditor's signature: Christopher G. Mulcahy

Auditor's address: Mulcahy & Co Accounting Services

300B Gillies Street

**Wendouree VIC 3355**

Dated: 27/ 08 / 2021

# Statement by Members of the Committee

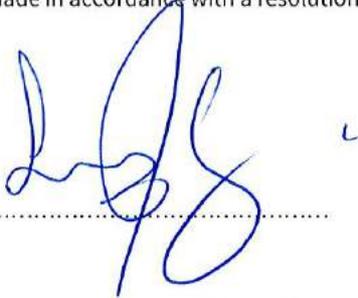
Lake Bolac Bush Nursing Centre  
For the year ended 30 June 2021

In the opinion of the Committee the accompanying accounts:

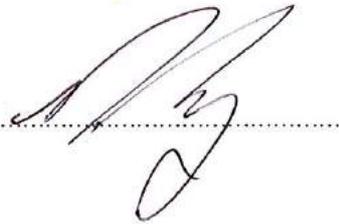
1. Present fairly the financial position of Lake Bolac Bush Nursing Centre as at 30th June 2021 and the results and cash flows of the Association for the year ended on that date.
2. Have been prepared and presented in accordance with the applicable Australian Accounting Standards.

This statement is made in accordance with a resolution of the committee and is signed for and on behalf of the Committee by:

President:



Treasurer:



Dated this 6<sup>th</sup> day of sept. 2021

# business details

Lake Bolac Bush Nursing Centre Inc.

Incorporation no. A0011732X

ABN: 53 005 882 623



Accreditation to the National Safety and Quality Health Standards was achieved through Quality Innovation Performance (QIP) on 10 December 2019



## ATO endorsements:

- Registered charity
- Deductible gift recipient (DGR)
- Income tax exemption
- GST concessions
- FBT exemption

## Address:

155 Montgomery Street, Lake Bolac, VIC 3351

## Contact:

Tel: 03 5355 8700

Mobile: 0409 959 459

Fax: 03 5350 2421

Email: [lbbnc@lbbnc.org.au](mailto:lbbnc@lbbnc.org.au)

Website: [www.lbbnc.org.au](http://www.lbbnc.org.au)

Facebook: [lakebolacbushnursingcentre](https://www.facebook.com/lakebolacbushnursingcentre)

## Auditors:

The auditors for the 2020-21 financial year were Mulcahy & Co Accounting Services

**notes**

**notes**

# notes





Lake Bolac  
Bush Nursing Centre